

Parks and Recreation Advisory Board Meeting

Thursday, November 20, 2014, 9:30am

Recreation Center Conference Room

Present: Holly Daines, Dan Blakely, Jim Laub, Jason Pond, Eduardo Ortiz, Laura Sawyer, Jordy Guth, Dan King, Russ Akina, Rick Watson, Ed Stephens

Guests: Debbie Harvey, Mark Johnson

Approval of Minutes: Holly moved to approve the minutes from the September 18 Parks and Recreation Advisory Board Meeting. Dan King seconded the motion. The minutes were unanimously approved as written.

Introduction of New Board Members:

- The Board introduced themselves to the new Board members
- Laura Sawyer introduced herself to the Board; she teaches first grade at Woodruff Elementary and is originally from Delaware
- Jason Pond introduced himself to the Board; he works at the Logo Shop and is originally from Logan

Cemetery Follow-up:

- Jalayne provided three pictures from the Brigham City Cemetery; they have fenced in less than a quarter of an acre for landscaping, columbariums, and benches creating a nice, peaceful environment
- Mark Johnson shared some information about this area of the Brigham City Cemetery
 - Each columbarium cost Brigham City \$13,600 to construct
 - The columbariums are double sided; each side has 24 spaces and each space holds two urns
 - The fee schedule is set so that each columbarium will earn enough revenue to cover the cost of one and one half more columbariums
 - Top two rows are \$500 per space for a total of \$12,000
 - The third row is \$400 per space for a total of \$4,800
 - The bottom row is \$300 per space for a total of \$3,600
 - The Brigham City Cemetery allows four urns per burial spot and each spot costs \$200
 - The Logan City Cemetery allows for three urns per burial spot and each spot costs \$505
- Mark liked the idea of providing another option for storing cremains; he has seen some columbariums just off the road and some in nicely landscaped areas
- Jason asked if there is a proposed location for a columbarium in the Logan City Cemetery; Mark said it would look nice in the center of the Cemetery but some of those spaces have been sold
 - It has also been suggested that columbariums be installed in place of one of the existing roads
- Holly said the sidewalk and fence will be replaced next year and that might be a good time to put in a landscape buffer between the road and a potential area for columbariums
- Jim asked about the demand for urn burials; about one quarter of the burials each year are for urns
- Eduardo asked if the numbers have changed much over the years; no

- Holly said the entrances need some beautification and Jim agreed
- Jason asked if there would be more vandalism if the area for columbariums was close to the road; no
- Mark said there is space on the east side of the cemetery for an area for columbariums; Jim suggested selecting the spot of land to be used and stop selling plots in that area
- Russ will bring a proposed location to the next meeting to get feedback from the Board before taking the matter to City Council; Holly said budget for this project would also need to be approved
- There was conversation about determining a main entrance to the cemetery so a sign can be installed
- Holly recommended employing pricing strategies for the columbariums; Jason suggested deciding whether or not the prices should encourage people to use the columbariums or traditional burials
- Dan King asked for the capacity of the cemetery; about 9,800 spaces remaining which will last 20-30 years
- Jim asked if there are plans to improve signage at the Cemetery; Ed has been working on an idea for new signs
- Eduardo asked if people have provided feedback about space for flowers; some people purchase two spaces so there is room for the headstone and a bench
- Jordy felt that the area for columbariums would be more inviting if there wasn't a perimeter fence

Consideration to Expand Board:

- Because Mayor Petersen is interested in getting more citizen involvement with advisory boards the City has advertised openings for the advisory boards and there has been an increase of interested responses
- Russ said there have been times when the Board is almost too small to form a quorum and expanding to eight or nine members may alleviate that issue
- Jim would be more inclined to support lifting the requirement that Board members be citizens of Logan and felt the current number of members was sufficient
- Eduardo liked Jim's idea as well as the idea of expanding the Board to nine members
- Dan suggested allowing a certain number of seats for people from other communities, like unto the one seat that must be filled by a recommendation from the Logan City School District
 - Jordy said there should be set requirements; they have to work in Logan, participate in Logan programs, or something like that
- Dan King asked for the attendance record; Jalayne has the information but it's not available right now
- Jason asked if more members would change the definition of a quorum; Holly said the by-laws can be changed to meet the needs of the Board
 - Jordy asked about the definition of a quorum; a quorum is made up of four Board members
- Jordy asked if there has to be an odd number of members; no
- Holly suggested the Board think about it and address the topic again at the next meeting
- Dan King said there is not currently a member of the board who lives west of Main Street but Laura works at Woodruff so she knows some of the people in those neighborhoods
- Eduardo emphasized the importance of having a diverse Board and suggested getting recommendations from the Citizens Academy
- Jordy proposed using one or two high school students to gain a different perspective
 - Dan King suggested inviting a student body officer
 - Russ proposed using a member of the Youth City Council
 - Eduardo said it would be a good way to develop leadership

- Jordy asked if this was something the Board needed to vote on
- Russ suggested Holly discuss this with her fellow council members; Russ said the residency requirement might not be adjustable
- Jalayne said City Code states the Parks and Recreation Advisory Board consists of 7 members; Russ said the Board can recommend an amendment
- Jim recommended voting today to see if the Board is interested in expanding so the recommendation can be taken to the City Council prior to the next meeting

Action Item –

- Dan King moved to expand the board by two and ask the City Council to consider adjusting the residency requirements with the intent of increasing the diversity of representation; Jason seconded the motion

Fees for Inflatable Devices:

- Inflatable devices are currently allowed in City parks with a fee of \$150, a signed use agreement, and proof of liability insurance
- The Parks and Recreation Department is proposing to adjust the fee and Russ sought approval from the Board before sending the proposal to City Council
- The proposal was to decrease the fee to \$75 per inflatable and limit the number of inflatable devices per reservation to two
- When someone makes a reservation and chooses to have an inflatable device, he or she must meet with a Parks Division employee in order to determine an appropriate location for the inflatable
- Jalayne said there is currently a \$10 fee for someone to meet the event planner on site; Jim suggested combining the \$10 fee with the \$75 fee to keep things simple
- Holly asked Ed if he felt like \$75 was enough to cover the cost of sending an employee to meet the person with the inflatable reservation on site; yes
- Laura asked how many reservations each summer include inflatable devices; anywhere from seven to ten
- Holly suggested not limiting the number of devices if people are willing to pay the fee for each one
- Jordy said the size of the park and the number of desired devices should be considered; there shouldn't be so many inflatable devices that the rest of the park can't be used by the public

Action Item –

- Jordy made a motion to change the cost to \$85 per device with no limit on devices but at the discretion of the Parks Superintendent; the motion carried

Recreation Manager Report:

- Youth volleyball has ended and there were eight teams that participated; tried a couple different promotional tactics to get more teams and there has been an increase in participation
- Working on the facility; there are leaks to fix and furnaces to replace
- Installed eight new security cameras which have caught several vandals in the facility the last few weeks
- Aerobics classes are getting busy so a few more classes were added to the schedule
- About 500 participants signed up for Jr. Jazz; Dan predicted more will sign up once Jr. Grizz ends
 - There were about 1200 participants signed up for Jr. Jazz last season
 - Holly asked if that is the capacity of the program due to the facility; yes
 - Dan Blakely said he would accommodate more participants if there was more space available

- Jason asked if it would be possible to expand the program into other days of the week; not without creating scheduling conflicts with public hours and high school use
- The boys' basketball team is scheduled to play their first game on the new floor on Tuesday night
- The bleachers look nice but don't provide as many seats; lost four rows on the lower sections of bleachers and a total of about 1,000 seats
- The doors will be unlocked on Tuesday if anyone wants to stop by and see the new gym

Parks Superintendent Report:

- Took four guys about one month to winterize and blow out the irrigation systems
- Spent one month cleaning up leaves before the snow fell
- All of the seasonal staff has been let go until next spring
- Working on some wetland restoration at the golf course this week
- Moving a fence along the new section of the 1000 West trail due to a recent property purchase
- Holly asked if they will do any work on the Canyon Road Canal Trail this winter; waiting for Public Works to finish some things at that site
 - Russ said the Parks Division will work on the park this spring and summer regardless of whether or not the canal is done

Open Forum:

- Debbie presented the re-accreditation award that was presented to Logan City Parks and Recreation at the annual National Recreation and Parks Association Congress in Charlotte, North Carolina
- The Board was been invited to the annual Department Christmas party
 - Russ said the Annual Report will be available at the party
 - Jalayne asked Board members to RSVP
 - Jim asked if Allen or any other former members of the Board were invited to the Christmas lunch; Russ said he would extend an invitation
- The Board will not meet in December; the next meeting is scheduled for January
- Eduardo asked if there is a deadline for providing Russ with feedback regarding the Comprehensive Plan; Russ said sooner would be better
- Jim asked if Jason and Laura can get a copy of the plan; yes

Next Meeting: January 15, 2014 at 9:30am

Meeting Adjourned: 10:39am

Minutes Submitted by: Jalayne Hatch